

# COUNCIL MEETING MINUTES FOR City of Sargeant

## I. MEETING DETAILS

Mayor: Roger Nelson  
Clerk Jennifer Winsky

Date: 06.13.2023  
Time: 7:00 PM

Location: Sargeant Community Center  
Street Address: 105 Chestnut Ave  
City: Sargeant  
State: MN Zip: 55973

## II. ATTENDANCE

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Josh Zeller	<input checked="" type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input checked="" type="checkbox"/>
City Clerk	Jennie Winsky	<input checked="" type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		<b>2</b>

## III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Called to order by Roger Nelson
- 3) Reading of previous meeting minutes – Roger Nelson
- 4) Motion made to accept Meeting Minutes Old Business – Josh Zeller
  - (a) Motion 2<sup>nd</sup> by Tom Winsky
  - (b) Vote 4 – 0 Motion carried and passed

## IV. OLD BUSINESS

- 1) Update on asset management plan
  - i) ISG Michael Novitzki and Kyle attended May meeting
  - ii) Great firm
  - iii) Helpful
  - iv) Next steps funding-helping Kyle would be the engineer
  - v) He can help make good plans water, sewer, and streets, can also help with mapping and help solve problems also.
  - vi) Prices are \$85.00/ call and \$150.00/ meeting to attend
  - vii) KLM and ISG work close together
  - viii) Roger Nelson will call Rual water
- . Motion made - Jeremy Jorgenson
  - b. 2<sup>nd</sup> motion by- Tom Winsky

c. Vote 4-0 motion carried and passed

(1)

2) Spraying of the ponds

- i) State wants Date, what spray, name of company and person
- ii) Who's replanting grass seed where it wasn't suppose to be sprayed Roger Nelson will call and talk to them and bring back to June 13, 2023 meeting

3) Roger Nelson will call company's and bring back to June 13, 2023 meeting

- i) Jetta, Hansen Excavating.

4) sub pump ordnances

- i) will figure out Amp for Generator
  - a. Motion made - Jeremy Jorgenson
  - b. 2<sup>nd</sup> motion by- Josh Zeller
  - c. Vote 4-0 motion carried and passed

5) Proper Removal of trash and junk and fixing Homes

- i) Houses in disrepair turns to court cases, can as property owners to fix cheaper
- ii) Bustadds only do it if home is being removed.
- iii) Junk be gone about \$10,000-\$14,000
- iv) Suggest getting a dumpster cheaper, Roger Nelson will talk to property owners.

6) Contract for Tom Anderson

- a. Motion made by- Josh Zeller
- b. 2<sup>nd</sup> motion by- Tom Winsky
- c. Vote 4-0 motion carried and passed

7) Door for Community Center Glass one

- i) bid for door at Menards was \$354.29 crash bar \$102.34 sold separately  
Motion made to purchase door and crashbar - Josh Zeller
- b. 2<sup>nd</sup> motion by- Tom Winsky
- c. Vote 4-0 motion carried and passed

ii) Joe will install the door

8) Tree to be cut down at community center

- i) Eric Milburn will take the wood
- ii) will be removed later this summer

9) City Sign

- i) Eric Milburn will call and bring back to June 13, 2023

10) City Park Salt

- i) Salt in play ground for weed control in pea rock  
Motion made to purchase door and crashbar - Eric Milburn
- b. 2<sup>nd</sup> motion by- Josh Zeller
- c. Vote 4-0 motion carried and passed

11) Water to be turned off if not paid in full by June 10<sup>th</sup> turn off on June 13<sup>th</sup> , 2023

112	Mildred St SE

- a. Motion made by - Josh Zeller
- b. 2<sup>nd</sup> motion by- Jeremy Jorgenson
- c. Vote 4-0 motion carried and passed

- Choose an item.



- Choose an item.

Choose an item.

## V. Reports

### 1) Treasurer Report

- (a) CC. for March Report looked at and signed
  - (b) April reports looked at and signed
  - (c) Motion made to accept – Josh Zeller
  - (d) 2<sup>nd</sup> Motion – Tom Winsky
- Vote 4 – 0 motion carried and passed

### 2) Water and Sewer Report

April Report was not in May meeting

WATER

4-8-23 Flush Hydrants

4-18-23 Bacteria Sample and Fluoride

Sewer

Spring discharge is from Winter PRI Pond.

4-11-23 Start discharge & Discharge Sample

4-13-23 Discharge Sample

4-13-23 High Fecal Coliform

4-14-23 Call MPCA Cory FC high Sample, need to test up and Down stream

4-18-23 Discharge Sample and Stream

4-18-23 Inflow Sample Missed in March

4-20-23 Discharge Sample and Stream

4-25-23 Discharge Sample and Stream

PH Meter has error and needs to be replaced, will order cheap one online and talk to MPCA (Cory) during inspection

4-27-23 Discharge Sample and Stream

Have been working on Pond permit

State Pond inspection coming up beginning of May

5-7-23

Consumer Confidence Report

On Fri, Jun 2, 2023, 6:16 AM Sargeant Water Sewer <[55973ws@gmail.com](mailto:55973ws@gmail.com)> wrote:

Water

5-13-23 Flush Hydrants

5-13-23 Replace chemical Injector tube and clean injector

5-22-23 Locate for 204 Main St SE for Curb Stop Replacement

Plan Included

5-23-23 Emailed MHD Katie for a plan for 204 Main ST SW and called and talk to Katie.

Copy Included

5-25-23 Katie Called the gave OK for Service Line replacement to be attached to existing 4" main by Hydrant 11, and new Curb stop to be installed at 204 Main SE Property line. This work to be paid by City since work was done wrong and no records of the work at State level. Owner or City may pay for Service Line to House and Shed. Pointed out need to have one metering location for future. City needs to email over Map and final plan for review.

Copy of plan

5-25-23 Randy Swanson owner of 204 Main St SE, dropped off map of the area at my Stewartville House. Will need to Forward to Katie at the MHD.



Plan is with Water Report

5-30-23 Incoming Mail MHD Sample Results for 106 Willow St SW Fluoride Sample 0.26, Sample date 4-18-23.

Copy Provided

5-31-23 MVTL box was dropped at 200 Main Street SE, and Mayor Roger Nelson put it in well house 106 Willow St SW, I pick it up and call MVTL to correct the mailing address, and to find out what it is, left a message.

Sewer

5-3-23 inspection of the Sewer System by Cory Schultz

Included Last Month Check List

5-9-23

Drop off Phosphorus Management plan with Cory Schultz

Copy included

5-18-23 Received email copy of Inspection report.

Copy Included

5-18-23 Pick-up paper and envelopes for WWTP permit

Receipt Included to pay Brandon

Klocke

5-20-23 DMR complete and Sampling

Copy Included

5-22-23 Locate for 204 Main St SE for Curb Stop Replacement

Plan with Water Report

5-22-23 Mailed Sargeant WWTP permit to the State

Receipt Included

5-25-23

Sargeant WWTP permit was received by State

Email Included

5-31-23 Order PH Meter from USA Blue Book

Will drop off binder with everything printed 6-2-23

Thank you, Brandon Klocke,

## **VI. NEW BUSINESS**

June 2023 Sargeant City

1. Reports

2. Update on asset management plan.

3. Affirm ISG for City Engineer, may need special meeting to sign agreement

4. Sign agreement to join MN Rural Water

5. Property owner refuses to pay for dumpster for trash removal

6. Randy Swanson property needs a water service change

7. Keith Bartlet water

8. When is roads getting graded

9. Pay bills

Pay bills February

1. UC Laboratory \$2,025.43

LMC city Insurance \$7,083 Yearly

Reimbursement Fuel mower Roger Nelson \$39.68

MWSCO Fire EXT. Yearly \$88.11

Reimbursement salt for playground 10 bags \$69.90

USA Bluebook for Brandon Klocke Sewer \$125.75



ACH

Frontier Internet \$59.99 CC

Gas Community Utilities \$23.73

Freeborn mower Elect. \$507.20 all 4 bills

- a. Motion made to pay bills- Choose an item.
- b. 2<sup>nd</sup> motion by- Choose an item.
- c. Vote 4-0 motion carried and passed

10. Turn over key
11. Next meeting July 11
12. Adjourn

## 10. VII. OTHER ITEMS

## VIII. PUBLIC COMMENT

## IX. ADJOURNMENT

- 1) Next meeting will be on Tuesday, July 11<sup>th</sup>, 2023 at 7PM at the Community Center
- 2) Motion made to adjourn – Jeremy Jorgenson
  - a. 2<sup>nd</sup> motion – Tom Winsky
  - b. Vote 4 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)  
Submitted by: Eric Milburn (for Jennifer Winsky)

Print Name: Jennifer Winsky