

# COUNCIL MEETING MINUTES FOR City of Sargeant

## I. MEETING DETAILS

Mayor: Roger Nelson  
Clerk (Temporary): Eric Milburn

Date: 01/11/2022  
Time: 7:00 PM

Location: Sargeant Community Center  
Street Address: 105 Chestnut Ave  
City: Sargeant  
State: MN Zip: 55973

## II. ATTENDANCE

Mayor - Roger Nelson - Present  
Council Member: Jeremy Jorgenson - Present  
Council Member: Tom Winsky - Present  
Council Member: Dan Zeller - Absent  
Council Member: Eric Milburn - Present  
City Treasurer: Diane Linbo - Present  
City Clerk: Jennie Winsky - Absent  
City Water & Sewer: Brandon Klocke - Present

## III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Reading of previous meeting minutes – Roger Nelson
- 3) Motion made to accept Meeting Minutes – Jeremy Jorgenson
  - (a) 2<sup>nd</sup> Motion – Tom Winsky
  - (b) Vote 3 – 0 Motion carried and passed

## IV. Reports

- 1) Treasurer Report
  - (a) Monthly Report – signed
  - (b) Annual Report – signed
  - (c) Motion to accept Treasurer reports – Tom Winsky
    1. 2<sup>nd</sup> motion - Jeremy Jorgenson
    2. Vote 3 – 0 Motion carried and passed
- 1) Water and sewer Report
  - (a) Water
    1. Chloride samples sent in from January 3, 2022 testing
    2. Questions submitted for KLM presentation on January 11, 2022 meeting
  - (b) Sewer
    1. Plugged private sewer line on December 27, 2021 at 101 Railway Ave.
      - i. Debris fished out of lift station on December 30, 2021
      - ii. Possible cause of plug from a low spot in sewer line causing build up
      - iii. Suggestion was made for homeowners to flush sewer lines with a 100' garden hose to prevent sediment build up in low spots
    2. Both Sewer ponds are iced over

3. Motion to accept Water and Sewer report – Eric Milburn
  - a. 2<sup>nd</sup> motion – Tom Winsky
  - b. Vote 3 – 0 Motion carried and passed

## V. OLD BUSINESS

- 1) KLM representative Mike Novitzki to speak at next meeting concerning options for the water storage tank
- 2) Debit Card for paying bills where checks or cash are not accepted
  - a) Debit card will be in Roger Nelson's name with his home address
  - b) Work out details of use with city clerk
  - c) Treasurer to check into possibly getting a credit card
    - i) Credit cards add another level of security
    - ii) Purchases on a credit card can be contested, more difficult with a debit card
- 3) Time of city council meeting to be changed to PM from AM
- 4) Bill amounts to be included for each bill in the city council meeting minutes
- 5) Motion made to accept old business – Jeremy Jorgenson
  - (a) 2<sup>nd</sup> Motion – Tom Winsky
  - (b) Vote 3 – 0 Motion carried and passed

## VI. NEW BUSINESS

- 1) Purchase of chair leg tips for some of the chairs in the community center
  - (a) Tips have come off and are damaging the floors
  - (b) Pack of chair tips can be purchased that could fix 6 chairs
  - (c) Looking at fixing 12 chairs (2 packs)
  - (d) Look at possibly replacing/upgrading some of the tables later
  - (e) Motion made to purchase chair tips – Jeremy Jorgenson
    - (i) 2<sup>nd</sup> Motion – Tom Winsky
    - (ii) Vote 3 – 0 Motion carried and passed
- 2) Water rates for Nutrien Ag. Solutions
  - (a) Typically, City of Sargeant is a little under Hayfield's rates due to Hayfield treating their water (Sargeant does not treat)
  - (b) Current rate is \$2.50/1000 gallons
  - (c) Roger Nelson to check on Hayfield's current rate
  - (d) Continue discussion at next city council meeting
- 3) Paying of bills
  - (a) Bill box was locked and City Clerk has the only key, no means to get the bills
  - (b) Some bills are automatically paid, but some will need to get paid right away
  - (c) Motion made to allow the city clerk to pay bills as soon as she can – Jeremy Jorgenson
    - (i) 2<sup>nd</sup> Motion – Eric Milburn
    - (ii) Vote 3 – 0 Motion carried and passed

## VII. OTHER ITEMS

- 1) KLM water tank presentation – Mike Novitzki
  - (a) The city has options for water storage
    - (a) Installation of a new water tank
    - (b) Reconditioning of current water tank
    - (c) Stay with current inspection/cleaning regimen
  - (b) Installation of a new water tank
    - (a) It was suggested to the city council to start putting money aside for a water storage project in 2019 (around 40% of new tank cost)
    - (b) Current cost for a 50,000-gallon tank is around \$1.5 million
    - (c) Water survey/tests would be needed to calculate new tank size

- i. Water survey/tests would cost \$15 - \$20,000
  - (d) New tank process would take around 2-3 years to complete
  - (e) Smaller tanks need more frequent maintenance
    - i. Smaller tanks – inspection and recoating every 20 years
    - ii. Larger tanks – inspection and recoating every 30 years
    - iii. Current water tank is on a 30-year cycle
- (c) Reconditioning of current water tank
  - (a) Cost of reconditioning current water tank is around \$600,00
    - i. \$150 - \$200,000 more if the tank is moved to a different location
  - (b) Possible testing for lead-based paint
    - i. Tank would have to be contained if lead-based paint is found
  - (c) Current back-up water storage is 3-4,000 gallons
    - i. State regulations require 2,000 gallons
  - (d) High solid coating NSF 600 (non-metallic) used on interior
    - i. 10 – 15% upcharge for NSF 600 for equipment and technician
  - (e) Zinc-based paint recommended for exterior of current water tank
    - i. Strip paint – covers welds and riveted joints
    - ii. Sheer coat applied for more durability
    - iii. \$15 - \$20,000 for initial inspection and specifications
- (d) Continue current regimen of inspection and cleaning (no reconditioning or new water tank)
  - (a) Something needs to be done with current water tank if not replaced
  - (b) Current water tank will continue to deteriorate if nothing is done
  - (c) Delaying any further action could force the city to have to replace the water tank
- (e) Funding
  - (a) Funding through KLM
    - a. Additional \$15 - \$20,000 if funding through KLM
    - b. Average household income must be \$50,000 or less for engineering firms to fund
  - (b) Grants
    - a. Rural water grant
    - b. State water project grant
  - (c) Local Bank loan
    - a. Could add additional requirements for inspection/maintenance
  - (d) Federal infrastructure Bill
    - a. Most likely going through state governments
    - b. When would funding be approved?
- (f) Permits
  - (a) Permitting needs to be done through the state
  - (b) Suggested to have an engineer do the permitting (wether or not it's KLM)
  - (c) KLM can do the engineering and specifications
  - (d) KLM would also provide an inspector onsite during reconditioning
- (g) Timing/Scheduling
  - (a) Tank reconditioning would have to be scheduled for 2023
  - (b) Spring or Fall would be best times to do it due to temperature and humidity concerns
  - (c) Spring scheduling depends upon temperature (March/April)
  - (d) Fall cutoff typically is around October 15 due to night temperatures getting below freezing (too cold for curing of coating/paint)
  - (e) Installation of a new tank would take about 2 - 3 years to complete
  - (f) Reconditioning of current tank would take about 3 weeks
    - i. Pressure relief valves on fire hydrants can be used during that time to maintain water pressure

## 2) Pumphouse modification

- (a) New storage water tank installation and water tank reconditioning require pumphouse modification
  - (i) A portion of the west wall would need to be modified for the tank head to meet OSHA regulations
  - (ii) The south wall would need to be removed to allow room for workers and equipment

(iii) Options include moving tank to city shop, installing doors for ease of access, and removal of walls and rebuilding to meet current requirements

- 3) Motion made to table for further discussion
  - (a) Motion made by Eric Milburn
  - (b) 2<sup>nd</sup> Motion – Jeremy Jorgenson
  - (c) Vote 3 - 0 motion carried and passed

## **VIII. PUBLIC COMMENT**

- 1) Jacque Nelson also attended the city council meeting
- 2) No comments made by the public

## **IX. ADJOURNMENT**

- 1) Next meeting will be on Tuesday, February 8, 2022 at 7PM at the Community Center
- 2) Motion made to adjourn – Jeremy Jorgenson
  - a. 2<sup>nd</sup> motion – Tom Winsky
  - b. Vote 3 - 0 motion carried and passed

Minutes submitted by: \_\_\_\_\_ Print Name: Eric Milburn