

COUNCIL MEETING MINUTES FOR City of Sargeant

I. MEETING DETAILS

Mayor: Roger Nelson
Clerk Jennifer Winsky

Date: 2.13.2024
Time: 7:00 PM

Location: Sargeant Community Center
Street Address: 105 Chestnut Ave
City: Sargeant
State: MN Zip: 55973

II. ATTENDANCE PREVIOUS MONTH

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Dan Zeller	<input checked="" type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input type="checkbox"/>
City Clerk	Jennie Winsky	<input checked="" type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		1

III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Called to order by Roger Nelson
- 3) Reading of previous meeting minutes – council read them selves
- 4) Motion made to accept Meeting Minutes Old Business (Jan.) – Jeremy Jorgenson
 - (a) Motion 2nd by Tom Winsky
 - (b) Vote 4 – 0 Motion carried and passed

IV. OLD BUSINESS

- 1) Update on asset management plan
 - a. switching formulas sounds like an easy switch over going to RACKS. And will have to keep it up to date annually.
 - b. Roger Nelson talked to them Jan. 9th 2024 has to call back on the 10th 2024, to go through corrections, and send back to MN Rural Water. MN Rural water Special meeting for funding is from around here Lance set meeting up for Jan. 23rd and alternate date is Jan. 30th @ 7pm
Motion made - Tom Winsky
 - b. 2nd motion by- Dan Zeller
 - c. Vote 4-0 motion carried and passed

2. Lead in water rules, letter about lead go out every 3 months to each billing person



- Motion made -Dan Zeller
- b. 2nd motion by- Jeremy Jorgenson
- c. Vote 4-0 motion carried and passed

3. Lady from Rates want to be at 4.9.2024 meeting to make sure everything for application is completed cut of is May 5th 2024 is cut off for the funding

- Motion made -Dan Zeller
- b. 2nd motion by- Tom Winsky
- c. Vote 4-0 motion carried and passed

4. Keith Bartlett update with water/sewer update

- a. Roger Nelson calling Attorney about payment

5. Eric Milburn handed out References for Hazardous Excavation, with state requirements, talk to city Attorney for next steps. Roger Nelson will call city attorney

6. Handed out copies of ordinances form other cities to look at, current one says no chickens

7. Keep action items till completed

8. Waving tort limit insurance to raise it

- Motion made - Eric Milburn
- b. 2nd motion by-Dan Zeller
- c. Vote 4-0 motion carried and passed

9. Purchase mor chair tip, Do another Dozen

- Motion made - Eric Milburn
- b. 2nd motion by-Dan Zeller
- c. Vote 4-0 motion carried and passed

10. Jennie Winsky will be done with City Clerk as of March 31st 2024

- Motion made -Dan Zeller
- b. 2nd motion by- Eric Milburn
- c. Vote 4-0 motion carried and passed

11. Pay bills for January 9th 2024

- Motion made -Dan Zeller
- b. 2nd motion by- Eric Milburn
- c. Vote 4-0 motion carried and passed

2. Reports

V. Reports

1. Treasurer Report

There where no Treasurer Reports due to Bad Weather.

Diane Linbo was going to call and talk to wealth management

2. **Water and Sewer**

Water

1-17-24

Call from Mayor Nelson of low pressure, Main Break.

Call Duty Officer, water pressure to low even with 2 wells running, Boil Notice when in to affect.

1-18-24

Bustad's Dozing excavating dig up and repair 4" water main on Celeste between Willow St and Oak St.

By noon had 5 bacteria sample from local homes to drive to LC lab in Janesville MN, Mayor delivers samples to lab.

1-19-24

No bacteria in water (Report emailed) I visited MDH in Rochester with sample results. Boil Notice is lifted.



1-20-24

Water usage reported to MPARS and DNR, payment would not work at that time

1-23-24

Lance from MRWA came to meeting about funding for new water system.

1-26-24

Email State correction from #2 set of Lead and Copper samples of 2023.

1-28-24

Lead and Copper spread sheet fill out

Sewer

1-3-24

MPCA Email with New sewer permit from Cory as a reminder

1-19-24

DMR submitted

Water and Sewer Report December 2023

(a) Motion made to accept – Jeremy Jorgenson

(b) 2nd Motion – Tom Winsky

Vote 4-0 motion carried and passed

VI. NEW BUSINESS

Action Items

1. Animal Ordinance – Roger Nelson
2. Noise Ordinance – Roger Nelson
3. Hazardous Excavation – Roger Nelson
4. Water Asset plan – Roger Nelson
5. City Clerk Replacement – Eric Milburn

February 13 2024 Sargeant City council agenda

1. City clerk placement

2. Minnesota Rural Water funding and permitting.

4. Purchase 3 new American flags for street poles.

5. Ok to fill a donated propane cylinder for use on generator during testing.

6. Send Eric Macho 114 West Main St notice to clean up his lot.

7. Pay bills

8. Keith Bartlett water/sewer payments received 18 \$50.00 payments still owes 18 late fee payments of \$25.00 each= \$450.00. He brought me Feb. and March 2024 payments and said would come back March 1st and pay some late fee payments.

9. Next meeting March 12 2024

10. Adjourn

VII. OTHER ITEMS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

- 1) Next meeting will be on Tuesday, March 12th, 2024 at 7PM at the Community Center
- 2) Motion made to adjourn previous month's meeting – Choose an item.
 - a. 2nd motion – Choose an item.



b. Vote 4 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Submitted by: Jennifer Winsky

Print Name: Jennifer Winsky