

# COUNCIL MEETING MINUTES FOR City of Sargeant

## I. MEETING DETAILS

Mayor: Roger Nelson  
Clerk Jennifer Winsky

Date: 1/10/2023  
Time: 7:00 PM

Location: Sargeant Community Center  
Street Address: 105 Chestnut Ave  
City: Sargeant  
State: MN Zip: 55973

## II. ATTENDANCE

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Dan Zeller	<input checked="" type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input checked="" type="checkbox"/>
City Clerk	Jenny Winsky	<input checked="" type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		<b>0</b>

## III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Reading of previous meeting minutes – Roger Nelson
- 3) Motion made to accept Meeting Minutes Old Business – Dan Zeller
  - (a) Motion 2<sup>nd</sup> by Jeremy Jorgenson
  - (b) Vote 4 – 0 Motion carried and passed

## IV. OLD BUSINESS

1. Update on Sargeant asset management. Diane Linbo got some numbers together and can work at getting some more.
2. Brandon Klocke's PERA being delt with thru Barb Bibeau at PERA. Brandon has sent documentation to me and sent to Barb at PERA. Barb has got everything thru 12/13/2022. PERA will be ACH from water and sewer accounts.
  - (a) motion made by Eric Milburn
  - (b) motion 2<sup>nd</sup> by Dan Zeller
  - (c) vote 4-0 Motion carried and passed
3. Cold weather hydrant flushing: if temps are too cold for flushing or are a concern for icing the flushing should be delayed. December was done and will skip January and February if needed due to cold weather.
4. Mike and Jade Gray have fence around hole in back yard, except for 12- 15 ft by the house. The trash in front yard is still there. Contract someone to clean it up., water was disconnected 12/10/2022 in the pm. Roger Nelson will call around and get estimates for cleanup.

5. Complaints about cars parked on city streets blocking traffic, roads need to be kept open and accessible.
6. City sign costs are as follows \$625 with notched corners and \$590 w/o. Solid core (wood) w/o notched corners \$390. Peter Lex does signs also and are less expensive \$450.00
7. City web site is up and running. Web site is **sargeantmn.com** at this time only Eric Milburn can edit them. Only approved information can be listed on web site. Min. of meetings will be added after approved each month.
8. Resolution needed for 2023 voting by mail ballots.
  - (a) motion made by Jeremy Jorgenson
  - (b) motion 2<sup>nd</sup> by Dan Zeller
 © vote 4-0 motion carried and passed
9. Pay bills December bills
  - a. Minnesota Dept. of Health water connection fee yearly \$330.00
  - b. Uc Laboratory \$918.30 2 invoices
  - c. Community Utilities pumphouse and community center \$319.02
  - d. Roger Nelson Reimbursement for pumphouse and keys and Christmas lights \$87.74
  - e. Payroll, council members, mayor, and treasurer \$3,874.34

Motion to pay December bills made by- Eric Milburn

- i. 2<sup>nd</sup> motion by- Dan Zeller
- ii. Vote 4-0 motion carried and passed

## V. Reports

### 1) Treasurer Report

- (a) November Report looked at and signed
  - (b) Motion made to accept November report – Dan Zeller
  - (c) 2<sup>nd</sup> Motion – Jeremy Jorgenson
- Vote 4 – 0 Motion carried and passed

### 2) Water and Sewer Report

City of Sargeant

Water

12-7-22

Water Sample

12-10-22

Flushed Hydrants

12-10-22

Turn off Water 115 Celeste Ave

Note: Can water be turned on if sewer is not fixed. Check emails from Cory.

Sewer

12-10-22

Fix NE Tile Sample Cap

12-19-22

DMR Password will not work again

12-20-22

DMR done

12-26-22

Pond Check, Missing a large amount of water from Pri Pond at 18"at the Station1

12-27-22

Drill hole in ice, Water in Pri Pond ok

12-28-22

Sample ponds

## **VI. NEW BUSINESS**

**1. Swear in new city officials**

**2. Reports**

**3. Update on asset management plan.**

**4 Assess fines to properties in violation of ordinance 202**

**5. Mower County wants snow removed from south side of Main Street from John Jorgenson's building going west to Oak Street.**

**6. We need contract with Tom Anderson regarding snow removal from the pond road in exchange for rent for the hay ground.**

**7. Pay bills**

1. COMMUNITY UTILITY COMMUNITY CENTER AND PUMPHOUSE \$585.30

2. BRANDON KLOCKE OFFICE SUPPLIES WATER AND SEWER \$5.60

3. J'S AUTO AND TIRE SUPPLIES AND BATTERY FOR LOADER \$274.18

4. MOWER COUNTY AUDITOR/TREASURER ELECTIONS \$539.50

5. SARGEANT GRAIN COMPANY DESEIL FUEL LOADER \$139.05

b. Motion made by- Dan Zeller

i. 2<sup>nd</sup> motion by- Dan Zeller

ii. Vote 4- 0 motion carried and passed

## **VII. OTHER ITEMS**

NONE

## **VIII. PUBLIC COMMENT**

## **IX. ADJOURNMENT**

1) Next meeting will be on Tuesday, February 14<sup>th</sup>, 2023 at 7PM at the Community Center

2) Motion made to adjourn – Jeremy Jorgenson

a. 2<sup>nd</sup> motion – Eric Milburn

b. Vote 4 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Minutes submitted by: \_\_\_\_\_ Print Name: Jennifer Winsky