

COUNCIL MEETING MINUTES FOR City of Sargeant

I. MEETING DETAILS

Mayor: Roger Nelson
Clerk Jennifer Winsky

Date: 03.14.2023
Time: 7:00 PM

Location: Sargeant Community Center
Street Address: 105 Chestnut Ave
City: Sargeant
State: MN Zip: 55973

II. ATTENDANCE

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Dan Zeller	<input checked="" type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input checked="" type="checkbox"/>
City Clerk	Jennie Winsky	<input type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		0

III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Called to order by Roger Nelson
- 3) Reading of previous meeting minutes – Roger Nelson
- 4) Motion made to accept Meeting Minutes Old Business – Jeremy Jorgenson
 - (a) Motion 2nd by Josh Zeller
 - (b) Vote 4 – 0 Motion carried and passed

IV. OLD BUSINESS

- 1) Update on asset management plan
 - i) Discussed possibly using ISG for water options
 - ii) Original engineer moved to ISG engineering firm
 - iii) MN Rural Water contact – Jennifer.Koenig@mrwa.com
 - iv) Brandon stated that he sent emails to the city clerk concerning MN Rural Water help
- 2) Snow removal along main street/county highway
 - i) County stated that they would handle snow removal along the highway through town
 - ii) County would remove snow every other time it snows
 - iii) Concerns were expressed about snow piled in the drainage way
- 3) Contract for snow removal for the sewage lagoons
 - i) Water asset plan will need a copy of the contract
 - ii) A contract will also be helpful for the county to enforce trespassing

- iii) Check into proper posting for trespassing
- iv) Looking for examples for a simple contract
- 4) Approve/ disapprove waving the tort limit on insurance
 - i) Tort limit is \$250,000 and policy is with Safeway Ins. in Hayfield
 - ii) Waiving the limit raises rate for a policy, but the LMNC will cover the full cost
 - iii) We've traditionally waived this limit in the past
 - a. Motion made to waive the limit by- Jeremy Jorgenson
 - b. 2nd motion by- Josh Zeller
 - c. Vote 4-0 motion carried and passed
- 4) Repair/ replace overhead door opener in city shop.
 - i) new shop door opener doesn't operate properly & original installer won't respond
 - ii) Thompson Overhead Door & Overhead Door of Olmsted County inspected the door
 - iii) Estimated that it would cost around \$800 to fix (not including new opener)
 - iv) New opener is a residential unit; we need a commercial unit
 - v) Estimated cost for a commercial opener is around \$1800
 - vi) City hasn't received a bill from the original installer
 - a. Motion made for Thompson Overhead Door replace/repair shop door - Jeremy Jorgenson
 - b. 2nd motion by- Josh Zeller
 - c. Vote 4-0 motion carried and passed
- 5) City may want to get legal advice regarding wind towers.
 - i) Excel Energy stated that the wind mills are within PUC specifications for distance from other buildings (5X blade length)
 - ii) Excel stated that they were unaware that city limits went out that far
 - iii) Leasing fees should be coming to the city vs. county
 - iv) MN state by laws supposedly state leasing fees can't be paid to municipalities
 - v) Check with LMNC to see what they know about this and research other sources before going to a lawyer
 - vi) There are supposedly cases in the area where wind mills have been taken down.
- 6) Vehicles parked on city property with expired tags & blocking city streets
 - i) Suggestion was made to ban street parking during winter months; may extend to year round
 - ii) 24-hour ticket given to remove vehicles
 - iii) Supposedly county can't ticket unless they have a hard copy of the city ordinance; Josh will explore what the county needs to enforce
 - iv) A review of the city ordinance will be done to see if it meets the cities needs
- 7) Pay bills February
 1. Menards- \$66.96 Bleach for water
 2. UC Laboratory \$145.71 Sample Date 12.28.23
 3. Sargeant Grain \$180.00 Diesel for loader for snow removal
 4. Waltham Township \$900.00 July - December Road agreement
 5. Community utility Gas \$571.19 Community Center & Pump House
 6. SE MN League of Municipalities \$50.00 yearly
 - a. Motion made to pay bills- Josh Zeller
 - b. 2nd motion by- Tom Winsky
 - c. Vote 4-0 motion carried and passed

Choose an item. Choose an item.

V. Reports

- 1) Treasurer Report



- (a) February Report looked at and signed
 - (b) Motion made to accept – Jeremy Jorgenson
 - (c) 2nd Motion – Tom Winsky
- Vote 4 – 0 motion carried and passed

2) Water and Sewer Report
City of Sargeant

Water
Sample Water for bacterial and Floride for MN State

2-12-23
Run Air Pump to lower tank water level

Sewer
2-20-23 ponds still frozen

Brandon also stated that he can only send emails to the mayor and city clerk due to MN open meeting law

- a. Motion made by- Choose an item.
- b. 2nd motion by- Choose an item.
- c. Vote 4-0 motion carried and passed

VI. NEW BUSINESS

March 2023 Sargeant City council

1. Reports
2. Update on asset management plan
3. June 26 will be cleaning water tan
4. March 31 7:00 am funding people to meet at pump house.
5. Citizen was asking if we could plow roads during a snow event.
6. Get bids to remove Ash tree in park.
7. Skunk problem (Eric Milburn)
8. Pay bills March
 - Thompsons garage door city shop door opener \$1500.00
 - Menards Bleach \$99.80
 - Hayfield Fire Dept. yearly emergency Services \$1244.00
 - Sargeant Grain Company diesel for Loader \$158.90
 - ACH Bills
 - Freeborn Mower Electric all 4 bills together \$383.88
 - Community Utility Co., Inc. 2 bills together \$569.44
 - Frontier Internet \$59.99

9. Turn over key

10. New W-2s have been ordered waiting for them corrective forms if your taxes are electronical files go ahead and use one you have and I will get corrective w-2 to you and just file it with tax papers.

VII. OTHER ITEMS

NONE

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

- 1) Next meeting will be on Tuesday, April 11th, 2023 at 7PM at the Community Center
- 2) Motion made to adjourn – Jeremy Jorgenson
 - a. 2nd motion – Josh Zeller
 - b. Vote 4 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Submitted by: Eric Milburn (for Jennifer Winsky)

Print Name: Eric Milburn