

COUNCIL MEETING MINUTES FOR City of Sargeant

I. MEETING DETAILS

Mayor: Roger Nelson
Clerk Jennifer Winsky

Date: 06.13.2023
Time: 7:00 PM

Location: Sargeant Community Center
Street Address: 105 Chestnut Ave
City: Sargeant
State: MN Zip: 55973

II. ATTENDANCE

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Josh Zeller	<input type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input checked="" type="checkbox"/>
City Clerk	Jennie Winsky	<input checked="" type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		2

III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Called to order by Roger Nelson
- 3) Reading of previous meeting minutes – Roger Nelson
- 4) Motion made to accept Meeting Minutes Old Business (June) – Jeremy Jorgenson
 - (a) Motion 2nd by Eric Milburn
 - (b) Vote 3 – 0 Motion carried and passed

IV. OLD BUSINESS

- 1) Update on asset management plan
 - i) Next steps funding-helping Kyle would be the engineer
 - ii) He can help make good plans water, sewer, and streets, can also help with mapping and help solve problems also.
 - iii) Prices are \$85.00/ call and \$150.00/ meeting to attend
 - iv) Roger Nelson will call Rural water
 - v) **Roger nelson and Brandon Klocke working on some sheets to be filled out
 - vi) **Need special meeting to sign agreement
- Motion made - Eric Milburn
 - b. 2nd motion by- Jeremy Jorgenson
 - c. Vote 4-0 motion carried and passed

- 2) Spraying of the ponds
 - i) State wants Date, what spray, name of company and person
 - ii) Who's replanting grass seed where it wasn't supposed to be sprayed Roger Nelson will call and talk to them and bring back to June 13, 2023 meeting
- 3) Roger Nelson will call company's and bring back to June 13, 2023 meeting
 - i) Jetta, Hansen Excavating.
- 4) MN Rural Water
 - i) Signed Agreement and Pay membership \$420.00 for year
 - a. Motion made to Join - Tom Winsky
 - b. 2nd motion by- Eric Milburn
 - c. Vote 3-0 motion carried and passed
- 5) **Proper Removal of trash and junk and fixing Homes refusing
 - i) Single home estimate is \$1500.00
 - ii) Dbl property estimate is \$2000.00 to \$3000.00
 - iii) A Town Junk Removal
 - iv) Waiting for Junk Pros for estimate
 - v) Roger Nelson will call Lyle to see how they go about a clean up
- 6) Door for Community Center Glass one
 - i) bid for door at Menards was \$354.29 crash bar \$102.34 sold separately on back order
 - Motion made to purchase door and crash bar - Josh Zeller
 - b. 2nd motion by- Tom Winsky
 - c. Vote 3-0 motion carried and passed
 - ** on back order pay for it when it comes in
 - ii) Joe will install the door
- 7) City Sign
 - i) **order 6 mil colored Big print
 - a. Motion made to purchase 2 city signs and pay half down \$570.00 - Eric Milburn
 - b. 2nd motion by- Tom Winsky
 - c. Vote 3-0 motion carried and passed
- 8) **Dogs
 - i) Eric Milburn will get letter wrote up with ordinance to send out
 - Motion made to Write up letter - Eric Milburn
 - b. 2nd motion by- Jeremy Jorgenson
 - c. Vote 3-0 motion carried and passed
- 9) **Water will stay on Roger Nelson talk to owners Attorney they will send check to city when they go to court

112	Mildred St SE

- 10) ** work to be done at 204 Main St. Sargeant waiting on prices For water project bad service
- 11) **roads will get graded when we get some rain

- Choose an item.- Choose an item.
Choose an item.



V. Reports

1) Treasurer Report

- (a) Previous month report looked at and signed
 - (b) Motion made to accept – Eric Milburn
 - (c) 2nd Motion – Tom Winsky
- Vote 3 – 0 motion carried and passed

2) Water and Sewer Report

- ### 3) Motion made to accept Water and Sewer report previous month – Jeremy Jorgenson
- (a) Motion 2nd by Tom Winsky
 - (b) Vote 3 – 0 Motion carried and passed

Water

6-2-23 MRWA

Email for pipe size

6-2-23 MDH Katie called about frost hydrant install, OK with City OK and Metered before.

6-5-23 Tank cleaning to be on June 26, at 10 AM KLM email.

6-7-23 Email from MHD Katie about new plan for Roger Nelson (Mayor) to start Water Asset Management Plan.

6-7-23 Email water Service plan at 204 East Main to Ben for Bujsted for bidding and contacted Decook from website email.

6-10-23 Flush Hydrants

6-12-23 Sample Kit for 200 East Main Street

6-13-23 Located at 106 Viola NE

6-16-23 Sent water Service rebuild plans to Bucknell Construction Inc

6-20-23 Tank cleaning was moved to Aug 14, 2023 by email from KLM

6-24-23 Called by City Clerk, Husband smells bleach in Well House, check problem, found broken chemical hose, replaced hose and Injector.

6-27-23 Called by Mayor Nelson High water Pressure
Check for problem found bad pressure switch, replaced

Sewer

6-3-23 Mail came with PH meter

6-9-23 WWTP permit Email

6-13-23 Locate at 106 Viola NE



6-13-23 Inflow Sample

6-27-23 Filled out WINS survey.

VI. NEW BUSINESS

July 11 2023 Sargeant City council agenda

1. Reports
2. Update on asset management plan.
3. Letters sent to residents about aggressive and barking dogs.
4. Randy Swanson water service.
5. Property at 204 East Main Sargeant should be removed from Ag taxes.
6. Hayfield Ambulance Service information package available
7. Talk about budget for 2024, set it in August.
8. Update on junk removal from several properties
9. Pay bills

Pay bills in July

1. UC Laboratory \$145.71
2. Menards \$76.15
3. Waltham township road agreement Jan-June \$900.00
4. MN Rural water Ass. Membership yearly\$420.00
5. Lex Customs 2 city signs half down \$570.00
6. 2nd Quarter Payroll \$1440.62

ACH

Frontier Internet \$59.99 CC

Gas Community Utilities

Freeborn mower Elect. all 4 bills

- a. Motion made to pay bills (this motion is for previous months bills)- Jeremy Jorgenson
- b. 2nd motion by- Tom Winsky
- c. Vote 4-0 motion carried and passed

10. Turn over key
11. Jennie and Tom gone for next meeting mower county fair all week
12. Randy Swenson for Main St. Water Project

10. VII. OTHER ITEMS

VIII. PUBLIC COMMENT



IX. ADJOURNMENT

- 1) Next meeting will be on Tuesday, August 8th , 2023 at 7PM at the Community Center
- 2) Motion made to adjourn previous month's meeting – Eric Milburn
 - a. 2nd motion – Jeremy Jorgenson
 - b. Vote 4 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Submitted by: Eric Milburn (for Jennifer Winsky)

Print Name: Jennifer Winsky