

# COUNCIL MEETING MINUTES FOR City of Sargeant

## I. MEETING DETAILS

Mayor: Roger Nelson  
Clerk Jennifer Winsky

Date: 09.12.2023  
Time: 7:00 PM

Location: Sargeant Community Center  
Street Address: 105 Chestnut Ave  
City: Sargeant  
State: MN Zip: 55973

## II. ATTENDANCE PREVIOUS MONTH

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Josh Zeller	<input type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input type="checkbox"/>
City Clerk	Jennie Winsky	<input checked="" type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input type="checkbox"/>
Citizens		<b>2</b>

## III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Called to order by Roger Nelson
- 3) Reading of previous meeting minutes – council read them selves
- 4) Motion made to accept Meeting Minutes Old Business (June) – Tom Winsky
  - (a) Motion 2<sup>nd</sup> by Jeremy Jorgenson
  - (b) Vote 3 – 0 Motion carried and passed

## IV. OLD BUSINESS

- 1) Update on asset management plan
    - i) Next steps funding-helping Kyle would be the engineer
    - ii) He can help make good plans water, sewer, and streets, can also help with mapping and help solve problems also.
    - iii) Prices are \$85.00/ call and \$150.00/ meeting to attend
    - iv) Roger Nelson will call Rural water
    - v) Roger nelson and Brandon Klocke working on some sheets to be filled out
    - vi) Need special meeting to sign agreement (Haven't had yet)
    - vii) Roger Nelson has phone call on Mon. 7/17/2023 update in Aug, meeting
    - viii) All city records are Missing 2016- 19
- Motion made - Eric Milburn

- b. 2<sup>nd</sup> motion by- Jeremy Jorgenson
- c. Vote 3-0 motion carried and passed

2) Letters sent to all residents with a copy of ordinance 210

3) Randy and Carol Swensen Water is finished

4) Roger Nelson bought an air compressor at an auction city will buy it from him if less than \$200.00 he will get paperwork for it

Motion made - Jeremy Jorgenson

b. 2<sup>nd</sup> motion by- Eric Milburn

c. Vote 3-0 motion carried and passed

5) Roger Nelson installed New City signs

6) budget for 2024 is set at \$50,000 in August.

7. Update on junk removal from several properties

a. A town needs roll off won't clean out hole or remove cars.

b. Clean out trailer cannot take it

c. 3 properties and dumpsters Rolloff Cap \$6,000 and down go ahead and start cleanup

d. Back at square one Eric working on this and is going to go talk to home owners

e. Jeremy Jorgenson found someone that will remove cars, but he needs paper from city giving permission to remove them.

f. Mike Gray said we can start filling hole in the back yard at his property and clear it out start filling in with left over dirt from water service repair.

Motion made - Eric Milburn

b. 2<sup>nd</sup> motion by- Jeremy Jorgenson

c. Vote 3-0 motion carried and passed

8. Pay bills

Pay bills in August

a. ACH community utilities \$19.24

b. ACH freeborn mower \$526.13

c. ACH frontier internet \$59.99

d. gopher state one call \$2.70

e. imperial sand LLC \$380.00

f. Roger Nelson Reimbursement \$ 77.84

g. Eric Milburn reimbursement \$ 570.00 city sign

h. Brandon Klocke reimbursement \$8.70 office supplies

a. Motion made to pay bills (this motion is for previous months bills)- Eric Milburn

b. 2<sup>nd</sup> motion by- Jeremy Jorgenson

c. Vote 3-0 motion carried and passed Choose an item.

Choose an item.

## V. Reports

1) Treasurer Report

(a) No Treasurers report in Aug. 2023

No Vote needed

2) Water and Sewer Report

## Water

Water

8-1-23

Mail Lead and Copper Sample

8-3-23

MHD email and call about high lead results

8-4-23

Papers to owner of high lead results

8-8-23

Lead Sample owner call and I talk to MHD Katie on next step

3- Samples

1. At service line entrance, with need to add hose bib

2. Kitchen Sink

3. Kitchen Sink after ran for 3 minutes

Ordered Lead Sample kits from UC lab, they will next day then to Stewartville

8-9-23

Bought parts to add Hose bib from DSG in Rochester, for lead Sample.

Install the hose bib for 8-10-23 sample

8-10-23

3 water lead Samples from high result location and sent cooler

8-11-23 Chlorine leak at Injector

8-12-23 Replace Injector Seal- Still leaked

Flushed Hydrants

8-13-23

Replaced Injector and Tube

8-14-23

Tank Cleaning and replace door gasket by KLM.

8-16-23

Service Line lead results are 2.66

8-25-23

Talk with State about lead results and they liked how the city took action and took 3 more samples and installed a sample location. Plan is to sample again in September maybe.

8-29-23

Second 2 lead Samples were not picked up by lab, and are now planned to be picked up

Sewer

8-14-23

Weeds need to be killed and need to report to Cory from MPCA on 2022 sprayer info still

8-25-23

Lower water levels due to the heat and dry weather

(b) Water and Sewer Report July. 2023

(c) Motion made to accept – Jeremy Jorgenson

(d) 2<sup>nd</sup> Motion – Tom Winsky

Vote 3-0 motion carried and passed

## VI. NEW BUSINESS

September 12<sup>th</sup>, 2023

1. Rich Fjerstad City of Hayfield: ambulance report.



2. Reports
  3. Asset management still needs 1-2022 thru 5-2022 financial reports
  4. Spraying around sewer ponds.
  5. Address changes to ordinance 210
  6. City wide cleanup date 9-16-2023??
  7. Budget was set at 50,000
  8. Update on junk removal from 3 properties
  9. High lead test at one residence.
  10. Mower County wants Sargeant to make siren remote controlled.
  11. Remove Diseased trees in park
  12. Pay bills need to add yet
    - a. Motion made to pay bills (this month's bills)- Choose an item.
    - b. 2<sup>nd</sup> motion by- Choose an item.
    - c. Vote 3-0 motion carried and passed
  13. Turn over keys
  14. Next meeting October 10 2023
  15. Adjourn
10. **VII. OTHER ITEMS**

## **VIII. PUBLIC COMMENT**

## **IX. ADJOURNMENT**

- 1) Next meeting will be on Tuesday, October 12th, 2023 at 7PM at the Community Center
- 2) Motion made to adjourn previous month's meeting – Jeremy Jorgenson
  - a. 2<sup>nd</sup> motion – Tom Winsky
  - b. Vote 3 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Submitted by: \_\_\_\_\_ Print Name: Jennifer Winsky