

# COUNCIL MEETING MINUTES FOR City of Sargeant

## I. MEETING DETAILS

Mayor: Roger Nelson  
Clerk Jennifer Winsky

Date: 11/15/2022  
Time: 7:00 PM

Location: Sargeant Community Center  
Street Address: 105 Chestnut Ave  
City: Sargeant  
State: MN Zip: 55973

## II. ATTENDANCE

Mayor - Roger Nelson - Present  
Council Member: Jeremy Jorgenson - Present  
Council Member: Tom Winsky - Present  
Council Member: Dan Zeller - Present  
Council Member: Eric Milburn - Present  
City Treasurer: Diane Linbo - Absent  
City Clerk: Jennie Winsky - Present  
City Water & Sewer: Brandon Klocke – Present  
Citizens - 0

## III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Reading of previous meeting minutes – Roger Nelson
- 3) Motion made to accept Meeting Minutes – Eric Milburn
  - (a) 2<sup>nd</sup> Motion – Dan Zeller
  - (b) Vote 4 – 0 Motion carried and passed

## IV. Reports

- 1) Treasurer Report
  - (a) No October reports

- 2) Water and Sewer Report  
City of Sargeant

Water

10-8-22 Flush Hydrants

Hydrant 11 smelt a little like old water

10-8-22 Replace lower tank Pressure Gauge

10-14-22 Well 2 broke down

10-17-22 Carlson Well called found no problem, and talked to Mayor, told me 10-16-22 water was still bleach tasting.

10-18-22 Tested water Chlorine was low.

10-23-22 Tested water Chlorine was OK



10-30-22 Tested water Chlorine was Low

#### Sewer

10-2-22 Start Discharge

10-4-22 Sample Discharge

10-6-22 Sample Discharge

10-8-22 End Discharge

10-9-22 Start Transfer

10-15-22 Check ponds and set up sample for the 18th

10-15-22 Calibrate Pumps and check over

10-18-22 Pre discharge Sample

10-23-22 Start Discharge

10-25-22 Sample

10-27-22 Sample

10-31-22 Final Discharge Stop

- a. Motion to accept Water and Sewer report –
- b. 2<sup>nd</sup> motion –
- c. Vote 4 – 0 Motion carried and passed

#### V. OLD BUSINESS

- 1) Brandon Klocke sending info to city email for Asset management Plan to start a spread sheet
- 2) **Refund permit # 2021-6 for 202 willow st s.w. sargeant, mn 55973 \$15.00 and void permit for sidewalk.**
  - a. **Motion made by- Eric Milburn**
  - b. **2<sup>nd</sup> by-Tom Winsky**
  - c. **Vote 4-0 motion carried and passed**
- 3) **Roger Nelson dropping 2023/2024 Budget off to Lori at Mower County 10.12.2022**
  - a. **2023 Budget Capped at 50,400**
  - b. Motion made by- Jeremy Jorgenson  
2<sup>nd</sup> motion by- Tom Winsky  
Vote 4- 0 motion carried and passed
- 4) 115 Celeste Ave. SW. letter was delivered on October 5<sup>th</sup> for hole in back of house needs completed by 10.19.2022.

#### VI. NEW BUSINESS

1. Keith Bartlett Jr. Disconnection notice for water and sewer he asked for one.
2. What was found out when Roger Nelson went to talk to Mike and Jade about water bill behind 2 months
3. Update on water tank repair
4. Water asset management plan Update
5. GPS Update
6. Get an email address for sewer and water persons, this will remain the city's email. Maybe and I pad style computer and the sewer and water department also.
7. Authorize Brandon to make repairs/changes to water pump controls
8. Make change to raise permit fee to \$20.00.
9. Canvas election results for the city.
10. Motion for Wayne Jorgenson to do snow removal
11. Rental of community center Christmas day ( Boley) downstairs only
12. Eric Milburn estimates from Fleet Graphic for town signs

13. Water meter removed at Nutrien Ag Solutions without paper work

14. Pay bills

a. Motion made by-

i. 2<sup>nd</sup> motion by-

ii. Vote 4- 0 motion carried and passed

15. Turn over water/sewer keys over

## **VII. OTHER ITEMS**

NONE

## **VIII. PUBLIC COMMENT**

## **IX. ADJOURNMENT**

1) Next meeting will be on Tuesday, December 13<sup>th</sup>, 2022 at 7PM at the Community Center

2) Motion made to adjourn –

a. 2<sup>nd</sup> motion –

b. Vote 4 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Minutes submitted by: \_\_\_\_\_ Print Name: Jennifer Winsky