

# COUNCIL MEETING MINUTES FOR City of Sargeant

## I. MEETING DETAILS

Mayor: Roger Nelson  
Clerk Jennifer Winsky

Date: 2.13.2024  
Time: 7:00 PM

Location: Sargeant Community Center  
Street Address: 105 Chestnut Ave  
City: Sargeant  
State: MN Zip: 55973

## II. ATTENDANCE PREVIOUS MONTH

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Dan Zeller	<input checked="" type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input checked="" type="checkbox"/>
City Clerk	Jennie Winsky	<input checked="" type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		1

## III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Called to order by Roger Nelson
- 3) Reading of previous meeting minutes – council read them selves
- 4) Motion made to accept Meeting Minutes Old Business (Jan.) – Jeremy Jorgenson
  - (a) Motion 2<sup>nd</sup> by Tom Winsky
  - (b) Vote 4 – 0 Motion carried and passed

## IV. OLD BUSINESS

- 1) Update on asset management plan
  - a. switching formulas sounds like an easy switch over going to RACKS. And will have to keep it up to date annually.
  - b. Roger Nelson talked to them Jan. 9<sup>th</sup> 2024 has to call back on the 10<sup>th</sup> 2024, to go through corrections, and send back to MN Rural Water. MN Rural water Special meeting for funding is from around here Lance set meeting up for Jan. 23<sup>rd</sup> and alternate date is Jan. 30<sup>th</sup> @ 7pm  
Motion made - Tom Winsky
    - b. 2<sup>nd</sup> motion by- Dan Zeller
    - c. Vote 4-0 motion carried and passed
  - \* d. Eric Milburn asked for copy of standards waying we have to do all of this water project. And if it is a want or a need.

- \* e. Get all citizens to a meeting to let them all know about water plan.  
Had a motion to hold special meeting for this need to set date yet  
Motion made - Eric Milburn
  - b. 2<sup>nd</sup> motion by- Dan Zeller
  - c. Vote 4-0 motion carried and passed
  - \* d. Lady from rates won't be here till April 22<sup>nd</sup> 2024 Monday to go over AMP. Roger Nelson is calling and confirm date, council will be able to come and talk to her if they would like.
2. Lead in water rules, letter about lead go out every 3 months to each billing person  
Motion made -Dan Zeller
  - b. 2<sup>nd</sup> motion by- Jeremy Jorgenson
  - c. Vote 4-0 motion carried and passed
  3. Keith Bartlett update with water/sewer update
  - a. All current still needs to pay all late fees from August 2022 to January 2024 \$25.00| month.
  4. Send letter to Greys about delinquent water bill that has not been paid since 2022 will be due 30 days from date of letter  
Motion made – Jeremy Jorgenson
  - b. 2<sup>nd</sup> motion by- Tom Winsky
  - c. Vote 4-0 motion carried and passed
  5. chair tips en  
Motion made – Jeremy Jorgenson
  - b. 2<sup>nd</sup> motion by-Dan Zeller
  - c. Vote 4-0 motion carried and passed
  6. Arrowed Harold flags Rochester \$40.00-\$45.00/ flag better quality  
Motion made – Dan Zeller
  - b. 2<sup>nd</sup> motion by- Eric Milburn
  - c. Vote 4-0 motion carried and passed
  7. ok to sjell a donated propane 20# cylinder for generator during testing  
Motion made – Dan Zeller
  - b. 2<sup>nd</sup> motion by- Tom Winsky
  - c. Vote 4-0 motion carried and passed
  8. take pic. Of house at 114 west main St. sargeant Mn. and bring to next meeting
  9. Time frame for being done, Brandon Klocke to get Permit, requesting blue print and time frame to see if excepted, plans to rent it out when finished.  
Motion made – Eric Milburn
  - b. 2<sup>nd</sup> motion by-Tom Winsky
  - c. Vote 3-1 motion carried and passed
  10. pay bills in February  
Motion made – Jeremy Jorgenson
  - b. 2<sup>nd</sup> motion by- Tom Winsky
  - c. Vote 4-0 motion carried and passed

## 2. Reports

### **V. Reports**

#### **1. Treasurer Report**



Wealth management rates is if you where if you cashed out today acts as a bond. Diane Linbo talked to them just leave it alone.

December 2023 reports

Motion made – Dan Zeller

b. 2<sup>nd</sup> motion by- Eric Milburn

c. Vote 4-0 motion carried and passed

January 2024 reports

Motion made – Dan Zeller

b. 2<sup>nd</sup> motion by- Jeremy Jorgenson

c. Vote 4-0 motion carried and passed

## 2. Water and Sewer

Water

2-9-24

Drop off Lead & Copper Samples results from Sample 2 for 2023, all 7 homes.

Check 6 homes for service line type, with in 3' of entry.

110 Chestnut SW

204 Willow St SW

103 Willow St SE

106 Viola ST NE

101 Railway NE

200 Main St East

2-10-24

Paid MPARS, DNR water usage bill online, \$179.06, with Water Card.

Enter info and check info on Service Line info

2-13-24

Email Katie from MDH questions on Wants and Needs to the water system

2-15-24

Called from Katie from MDH, nothing is needed. It's what you as a town want to do to keep the system running.

Katie plans to be at the April Meeting to answer questions.

2-27-24

State water Sample for Bacteria and Fluoride

Sewer

2-17- 24

DMR complete

2-26-24

Ponds no ice

01.17.2024 Water main break get Bbustads, Brandon Klockes wages and samples to turin into LMC insurance to Safeway in Hayfield and fixed samples for 01.18.2024

Water and Sewer Report read and excepted for January 2024

(a) Motion made to accept – Jeremy Jorgenson

(b) 2<sup>nd</sup> Motion – Tom Winsky

Vote 4-0 motion carried and passed [Choose an item.](#)

## VI. NEW BUSINESS



## Action Items

1. Animal Ordinance – Roger Nelson
  - \*Albert Lea is changing theire's
  - \*talked about chickens
  - \*talked about 4 wheelers speed and under age riders
2. Noise Ordinance – Roger Nelson
3. Hazardous Excavation – Roger Nelson
4. Water Asset plan – Roger Nelson
5. City Clerk Replacement – Eric Milburn
  - \*Carol Swensen agreed to do city clerk, but not till done healing.

March 12<sup>th</sup>, 2024 Sargeant City council agenda

1. City clerk placement
2. Discuss needs for water system.
3. Minnesota Rural Water funding and permitting.
4. Barbara Burkland from RATES to be here on April 22 around 2PM.
5. Action items: dog, livestock, and other ordinances.
6. Set up direct deposit for incoming LGA and property tax checks.
7. Eric Macho plans to clean his lot when warm weather comes.
8. Plan to grade and rock roads in April.
9. Maybe look for a small grader (pull type or motor power).
10. Pay bills
11. Turn over key.
12. Next meeting April 9 2024.
13. Adjourn

## **VII. OTHER ITEMS**

## **VIII. PUBLIC COMMENT**

## **IX. ADJOURNMENT**

- 1) Next meeting will be on Tuesday, April 9<sup>th</sup>, 2024 at 7PM at the Community Center
- 2) Motion made to adjourn previous month's meeting – Tom Winsky
  - a. 2<sup>nd</sup> motion –Dan Zeller
  - b. Vote 4 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Submitted by: Jennifer Winsky

Print Name: Jennifer Winsky