

COUNCIL MEETING MINUTES FOR City of Sargeant

I. MEETING DETAILS

Mayor: Roger Nelson
Clerk Jennifer Winsky

Date: 08/09/2022
Time: 7:00 PM

Location: Sargeant Community Center
Street Address: 105 Chestnut Ave
City: Sargeant
State: MN Zip: 55973

II. ATTENDANCE

Mayor - Roger Nelson - Present
Council Member: Jeremy Jorgenson - Present
Council Member: Tom Winsky - Present
Council Member: Dan Zeller - Absent
Council Member: Eric Milburn - Present
City Treasurer: Diane Linbo - Present
City Clerk: Jennie Winsky - Absent
City Water & Sewer: Brandon Klocke – Present
Citizens - 1

III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Reading of previous meeting minutes – Roger Nelson
- 3) Motion made to accept Meeting Minutes – Jeremy Jorgenson
 - (a) 2nd Motion – Tom Winsky
 - (b) Vote 3 – 0 Motion carried and passed

IV. Reports

- 1) Treasurer Report
 - a) August financial report reviewed
 - (a) Monthly Report – signed
 - (b) Motion to accept Treasurer reports – Jeremy Jorgenson
 1. 2nd motion – Tom Winsky
 2. Vote 3 – 0 Motion carried and passed
- 2) Water and Sewer Report

Sewer Report

Pond is ok

107 Main St West, had an old septic tank collapse. Hole is on North side of existing building along Main Street in sidewalk area. No word from Corey yet to what would have to do from the state level. I feel we should have it filled in and mark and bring the existing line to the surface for future reference.



- a. Motion to accept Water and Sewer report – Jeremy Jorgenson
- b. 2nd motion – Tom Winsky
- c. Vote 3 – 0 Motion carried and passed

V. OLD BUSINESS

- 1) Diesel fuel tank replacement in city shop with a smaller one with a pump. Roger Nelson to provide update on a 100-gallon tank with hand pump, 3/4" hose, filter canister, fill nozzle, associated fittings, and concrete barricade tank.
 - 1) Estimates were provided by Roger Nelson and Brandon Klocke.
 - 2) Jeremy Jorgenson was going to check with the grain elevator in town to see if we could fuel up at their facility and pay them for the fuel – eliminating the need for a fuel storage tank.
 - a. Reviewed and voted on
 - (i) Motion made by Jeremy Jorgenson
 - (ii) 2nd motion by- Tom Winsky
 - (iii) Vote 3 - 0 motion passed and carried
- 2) Send third letter with fine out to the people in violation of ordinance 202 will send out certified. Where sent in July no fines have been paid.
 - (1) Notices sent out on 7/29/2022 to those listed below
 - (a) Mike and Jade Grey
 - (b) Nesta Wagoner
 - (c) Lacie Wagoner
 - (d) Greg Wandrey
 - (2) Mike and Jade Grey, Nesta Wagoner, and Lacie Wagoner have not picked up their certified mail from the post office. Awaiting the return of the certified notices to hand deliver to them in person.
 - (i) Motion made by- Jeremy Jorgenson
 - (ii) 2nd motion by- Tom Winsky
 - (iii) Vote 3 - 0 motion carried and passed
- 3) Check on prices for hand held GPS or can be hired out Eric Milburn will check on this for pricing. Examples to find curb stop, sewer clean out, main holes, old sewer system
 - 1) Cheapest price was around \$1500 (does not include price of software)
 - 2) Borrowing from another city might be possible, but probably would need software to use the data
 - 3) Unclear in the need to have this done (mandated vs. want)
- 4) The city council vote to have an unsafe excavation ordered filled within two weeks according to attorney Craig Byram. Hole in back of Gray's home. If not done within the 2 weeks it could be hired out and if they don't pay for it can be accessed to their property taxes.
 - (1) City lawyer stated to give a verbal notice to the violators, giving them another 2 weeks to fix
 - (2) If no action has been taken by the homeowners after 2 weeks, then a letter needs to be sent, giving them another 2 weeks to rectify the situation
 - (3) If no action taken after that, then city can take action to fill in the hole
 - (4) Property owners have been given verbal notice by the mayor and the city clerk several times.
 - (5) Next step is to get a letter written and sent by certified mail
- 5) Motion to except old Business

- (i) Motion made by- Jeremy Jorgenson
- (ii) 2nd motion by- Tom Winsky
- (iii) Vote 3 - 0 motion carried and passed

VI. NEW BUSINESS

- 1) Jennifer and Tom Winsky requesting a permit to replace windows.
 - a. Expected to take 8 – 16 weeks to manufacture and install
 - b. Estimated time for completion is 10/31/2022
 - (i) Motion made by- Jeremy Jorgenson
 - (ii) 2nd motion by- Tom Winsky
 - (iii) Vote 3 - 0 motion carried and passed
- 2) Tree removal/trimming
 - a. 2 bids received
 - b. Johnson Tree Service from Blooming Prairie; \$6236 w/ cleanup; \$3500 w/o
 - c. Oak Hill Tree Service – Spring Valley; \$6000 w/ cleanup; \$3200 w/o
 - d. City Council voted for Oak Hill Tree Service bid w/ request to get it done before harvest time
 - (i) Motion made by- Jeremy Jorgenson
 - (ii) 2nd motion by- Tom Winsky
 - (iii) Vote 3 - 0 motion carried and passed
- 3) Weed eater for the city
 - a. 2 bids received for purchase from a dealer that can also service it
 - a. Harrington Enterprises in Iowa – Shindaiwa brand \$659.97
 - b. Ulven in Rose Creek – Stihl brand \$615.46
 - c. City Council voted for Ulven bid
 - (i) Motion made by- Jeremy Jorgenson
 - (ii) 2nd motion by- Tom Winsky
 - (iii) Vote 3 - 0 motion carried and passed
- 4) 2024 budget discussion
 - a. After some discussion, it was decided to cap the 2024 budget at \$50000
 - b. The cap can be changed until December
- 5) Pay bills
 - a) Decided to give the city clerk permission to pay bills that come in after this month's meeting
 - (a) Motion to allow city clerk to pay bills
 - (i) Motion made by- Jeremy Jorgenson
 - (ii) 2nd motion by- Eric Milburn
 - (iii) Vote 3 - 0 motion carried and passed
- 6) Turn over water/sewer key. Eric Milburn will bring it to Dan Zeller
- 7) Construction fence on Verna St. needs to be repaired

VII. OTHER ITEMS

NONE

VIII. PUBLIC COMMENT

A concern was expressed about granting a variance that was later rescinded

IX. ADJOURNMENT

- 1) Next meeting will be on Tuesday, September 13th, 2022 at 7PM at the Community Center
- 2) Motion made to adjourn – Jeremy Jorgenson
 - a. 2nd motion – Tom Winsky

b. Vote 3 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Minutes submitted by: _____ Print Name: Jennifer Winsky