

COUNCIL MEETING MINUTES FOR City of Sargeant

I. MEETING DETAILS

Mayor: Roger Nelson
Clerk Jennifer Winsky

Date: 08.15.2023
Time: 7:00 PM

Location: Sargeant Community Center
Street Address: 105 Chestnut Ave
City: Sargeant
State: MN Zip: 55973

II. ATTENDANCE

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Josh Zeller	<input type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input checked="" type="checkbox"/>
City Clerk	Jennie Winsky	<input checked="" type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		2

III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Called to order by Roger Nelson
- 3) Reading of previous meeting minutes – council read them selves
- 4) Motion made to accept Meeting Minutes Old Business (June) – Jeremy Jorgenson
 - (a) Motion 2nd by Tom Winsky
 - (b) Vote 3 – 0 Motion carried and passed

IV. OLD BUSINESS

- 1) Update on asset management plan
 - i) Next steps funding-helping Kyle would be the engineer
 - ii) He can help make good plans water, sewer, and streets, can also help with mapping and help solve problems also.
 - iii) Prices are \$85.00/ call and \$150.00/ meeting to attend
 - iv) Roger Nelson will call Rural water
 - v) **Roger nelson and Brandon Klocke working on some sheets to be filled out
 - vi) **Need special meeting to sign agreement (Haven't had yet)
- Motion made - Eric Milburn
 - b. 2nd motion by- Jeremy Jorgenson
 - c. Vote 3-0 motion carried and passed

vii) Roger Nelson has phone call on Mon. 7/17/2023 update in Aug, meeting
2) . Letters sent to residents about aggressive and barking dogs Send one out to everyone in Sargeant.
Updated letter with ordinance. Send through mail.

- 3) Randy and Carol Swensen Water
- a. 1.5 line in Water lines
 - b. Licensed person to hook too main
 - c. front main to shop for softener
 - d. flush at shop
 - e. put up garage 26x36 on pad need permit
 - f. talking about solar panel in future
- Motion made - Jeremy Jorgenson
2nd motion by- Eric Milburn
Vote 3-0 motion carried and passed

4) . Property at 204 East Main Sargeant should be removed from Ag taxes. Roger Nelson will update in Aug.

- 5) Hayfield Ambulance Service information package available
- a. private
 - b. licensed under City
 - c. sort of funds and people to volunteer or work

6) Talk about budget for 2024, set it in August.

- a. Grading
- b. Rock

7. Update on junk removal from several properties

A town needs roll off wont fill in hole or remove cars.

Clean out trailer can not take it

3 properties and dumpsters Rolloff Cap \$6,000 and down go ahead and start cleanup

Motion made - Jeremy Jorgenson

- b. 2nd motion by- Eric Milburn
- c. Vote 3-0 motion carried and passed

8. Pay bills

Pay bills in July

1. UC Laboratory \$145.71
2. Menards \$76.15
3. Waltham township road agreement Jan-June \$900.00
4. MN Rural water Ass. Membership yearly\$420.00
5. Lex Customs 2 city signs half down \$570.00
6. 2nd Quarter Payroll \$1440.62

ACH

Frontier Internet \$59.99 CC

Gas Community Utilities

Freeborn mower Elect. all 4 bills

a. Motion made to pay bills (this motion is for previous months bills)- Jeremy Jorgenson

- b. 2nd motion by- Eric Milburn
- c. Vote 3-0 motion carried and passed

6) Door for Community Center Glass one

- i) bid for door at Menards was \$354.29 crash bar \$102.34 sold separately (ordered and paid for)
Motion made to purchase door and crashbar - Josh Zeller

- b. 2nd motion by- Tom Winsky

- c. Vote 4-0 motion carried and passed

- ** on back order pay for it when it comes in

- ii) Joe will install the door

7) City Sign

- i) **order 6 mil colored Big print

- a. Motion made to purchase 2 city signs and pay half down \$570.00 - Eric Milburn

- b. 2nd motion by- Tom Winsky

- c. Vote 3-0 motion carried and passed

- d. Done and up- Choose an item.- Choose an item.

- Choose an item.

V. Reports

1) Treasurer Report

- (a) Previous month report looked at and signed

- (b) Motion made to accept – Jeremy Jorgenson

- (c) 2nd Motion – Tom Winsky

- Vote 3 – 0 motion carried and passed

2) Water and Sewer Report

3) Motion made to accept Water and Sewer report previous month – Jeremy Jorgenson

- (a) Motion 2nd by Tom Winsky

- (b) Vote 3 – 0 Motion carried and passed

Water

7-5-23 Talked with Randy Swanson about work at 204 Main St SE, he dropped off new map, and has set a plan for boring and excavation, will talk at July Meeting

7-5-23 Emailed City, Mayor, and MDH Katie, newest plan for 204 Main St SE.

7-12-23 Got email from Katie Ok to do work at 204

7-13-23 Work at 204 Main Street will be done the 7-26-23 and 7-27-23

7-16-23 Sample water And drop off Water Lead Sample kits

7-17-23 Mail water Samples

7-18-23 Pickup Water Lead Samples

Drop off Water Lead Samples Sample water Bacteria

7-19-23 Drop off Bacteria sample

Check paperwork on Lead Sample

7-26-23 Work with Bucknell Construction to dig holes and locate water main for next day boring

7-27-23 Work with Creg Shaw to directional bore new service line to 204 Main East

7-28-23 Pickup parts and hot tap water main and install curb Stop for 204 Main ST East.

Pick up last Lead and Water sample

7-29-23 Install new bottom on chlorine pump

and test.

SEWER



- 7- 26-23 Sample Tile
- 7-27-23 Drop off Tile Sample
- 7-28-23 Transfer From PRI to Sec Pond

VI. NEW BUSINESS

Aug. 15th 2023 Sargeant City council agenda

1. Reports
2. Update on asset management plan. All city records should
Missing 2016- 19
3. Letters sent to residents about aggressive and barking dogs.
4. Randy Swanson water service finished.
5. Budget was set last year 50,000
6. Update on junk removal from 3 properties
7. Left over soil from water service repair can be put behind Mike Gray's.
8. Still need air compressor for city shop.
9. City signs installed by Mayor Roger Nelson
10. Pay bills
 - a. ACH community utilities \$19.24
 - b. ACH freeborn mower \$526.13
 - c. ACH frontier internet \$59.99
 - d. gopher state one call \$2.70
 - e. imperial sand LLC \$380.00
 - f. Roger Nelson Remburstment \$ 77.84
 - g. Eric milburn Remburstment \$ 570.00 city sign
 - h. Brandon Klocke reburstment \$8.70 office supplies
11. Turn over key
12. Next meeting September 12th 2023
13. Adjourn

- a. Motion made to pay bills (this months bills)- Jeremy Jorgenson
- b. 2nd motion by- Tom Winsky
- c. Vote 4-0 motion carried and passed

10. VII. OTHER ITEMS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

- 1) Next meeting will be on Tuesday, September 12th , 2023 at 7PM at the Community Center
- 2) Motion made to adjourn previous month's meeting – Jeremy Jorgenson
 - a. 2nd motion – Eric Milburn
 - b. Vote 3 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Submitted by: Jennifer Winsky

Print Name: Jennifer Winsky

