

COUNCIL MEETING MINUTES FOR City of Sargeant

I. MEETING DETAILS

Mayor: Roger Nelson
Clerk Jennifer Winsky

Date: 05.11.2023
Time: 7:00 PM

Location: Sargeant Community Center
Street Address: 105 Chestnut Ave
City: Sargeant
State: MN Zip: 55973

II. ATTENDANCE

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Dan Zeller	<input checked="" type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input type="checkbox"/>
City Clerk	Jennie Winsky	<input checked="" type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		0

III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Called to order by Roger Nelson
- 3) Reading of previous meeting minutes – Roger Nelson
- 4) Motion made to accept Meeting Minutes Old Business – Jeremy Jorgenson
 - (a) Motion 2nd by Josh Zeller
 - (b) Vote 4 – 0 Motion carried and passed

IV. OLD BUSINESS

APRIL 11th 2023 Sargeant City council

1. Reports
2. Update on asset management plan
 - a. asset management plan for funding
 - b. needs updated yearly
 - c. sounded positive for funding
 - d. ISG also need engendering involved before funding also, see about coming to may meeting
 - i. Motion made by Josh Zeller
 - ii. 2nd motion by- Tom Winsky
 - iii. Vote 4-0 motion carried and passed
3. Funding group in Sargeant3.31.2023

4. ISG engineering firm would like to speak with council
5. Grade roads when weather permits Jennie has already talked to Gene Anderson will call when ready to grade roads.
6. Church group may want to rent Community Center Weekly Roger is going to contact Kelsey Gronseth back if still interested go over rental agreement.
7. Find contractor to get bid to clean properties
 - a. Dave Pike 507-434-2079
 - iv. Motion made by Eric Milburn
 - v. 2nd motion by- Josh Zeller
 - vi. Vote 4-0 motion carried and passed
8. pay bills
 - a. Menards sewer \$9.37
 - b. Community utilities ACH
 - c. Freeborn mower electric ACH
 - d. frontier internet ACH
 - e. 1st Quarter payroll
 - vii. Motion made by Jeremy Jorgenson
 - viii. 2nd motion by- Tom Winsky
 - ix. Vote 4-0 motion carried and passed
10. Turn keys over
11. Adjourn meeting
 - x. Motion made by Josh Zeller
 - xi. 2nd motion by- Tom Winsky
 - xii. Vote 4-0 motion carried and passed

10. VII. OTHER ITEMS

Choose an item. Choose an item.

V. Reports

- 1) Treasurer Report
 - (a) April Report looked at and signed
 - (b) Motion made to accept – Choose an item.
 - (c) 2nd Motion – Choose an item.
Vote 4 – 0 motion carried and passed

- 2) Water and Sewer Report City of Sargeant

Pond Inspection 5-4-23

Cory

Who sprayed around ponds?

Grass on the bank is dead and need to be replanted.

Need the plant grass around ponds.

Need to file all lab reports for each month, I will be doing this on the computer, in the way in file each month



Phosphorus Management plan, talk to Roger Nelson, he and I signed the report, I will send in to State. This is a violation from 2021 and will be wrote up on.

Qu 2 - 2 inflow test, missed Qu1 test so will do Qu 2 test twice.

Lift station records, I need to make spread sheet for Lift Station work for Insurance coverage.

Distribution system records, need to have recorded of distribution system cleaning, system is almost 20 years old and this is for insurance coverage. Most towns in the area use Rochester Plumbing (Rotor Rooter) and do a quarter of town each year. Filming system is not required, and Cory felt if Sargeant did the whole town every three years that would be fine. Insurance (LMC) would be able to answer if this would work.

Ordnances

PH Meter need new, PH Meter quite during April Discharge, I replace the meter with cheap Amazon meter, need to get new meter that is listed as a temperature adjusting. Told this is the 100-dollar meter.

Generator, yes, we have one but need to work on putting correct inlet at lift station so no licensed person would be needed to hook up. Is the generator big enough to run everything? I told Cory I think it will not run everything, so, if so, it would need to be managed the whole time of use.

This is a summary of the 9-page inspection report. I feel good, only one violation.

Brandon Klocke

Brandon also stated that he can only send emails to the mayor and city clerk due to MN open meeting law

- a. Motion made by- Choose an item.
- b. 2nd motion by- Choose an item.
- c. Vote 4-0 motion carried and passed

VI. NEW BUSINESS

1. Reports
2. Update on asset management plan.
3. Attorney says ask property owner to improve homes
Is less expensive than a court case.
4. Removing trash from in violation houses
5. Land use contract for Tom Anderson
6. Bid for door on Community center
7. Trees in park, city removes or contractor
8. City signs
9. Put salt in park playground area to control weeds
10. no street parking get resident parking signs where needed / winter plowing
11. bad checks nsf fee + late fee
12. Pay bills
 - a. J's Auto and Tire Battery \$52.61
 - b. Wayne Jorgenson snow removal for winter 31 hrs \$775.00

- c. gopher state one call \$50.00
- d. Harrington Enterprises oil and filter for mower \$18.00
- e. UC Laboratory water sample \$374.92
- f. Freeborn mower electric ach
- g. Community Utilities ach
- h. Frontier internet community center ach

13. Next meeting June 13

14. Turn over key

15. Adjourn

VII. OTHER ITEMS

NONE

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

- 1) Next meeting will be on Tuesday, June 13th, 2023 at 7PM at the Community Center
- 2) Motion made to adjourn – Josh Zeller
 - a. 2nd motion – Tom Winsky
 - b. Vote 4 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Submitted by: Jennifer Winsky

Print Name: Jennifer Winsky