

COUNCIL MEETING MINUTES FOR City of Sargeant

I. MEETING DETAILS

Mayor: Roger Nelson

Clerk: Jennie Winsky

Date: 5/14/24

Time: 7:00 PM

Location: Sargeant Community Center

Street Address: 105 Chestnut Ave

City: Sargeant

State: MN Zip: 55973

II. ATTENDANCE

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Dan Zeller	<input checked="" type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input checked="" type="checkbox"/>
City Clerk	Jennie Winsky	<input checked="" type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		3

III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Motion made to accept previous Meeting Minutes – Jeremy Jorgenson
 - (a) 2nd Motion – Tom Winsky
 - (b) Vote 4 – 0 Motion carried and passed

IV. Reports

- 1) Treasurer Report
 - (a) Monthly Report – signed
 - (b) Motion to accept Treasurer report – Jeremy Jorgenson
 1. 2nd motion – Dan Zeller
 2. Vote 4 – 0 Motion carried and passed
- 1) Water and sewer Report
 - April Report
 - Water
 - 4-6-24
 - Drop off water meter for Nutrient, they did not give the city the gaskets.
 - Meter Gallons 2028750
 - 4-9-24



Lead and Copper Service Line Check
East Main St
Viola St
Railway Ave NW
West Main St
206 Willow ST SW

4-13-24
Flush Hydrants
Water meter is installed by Nutrient
Locate for 204 East Main St

Sewer
4-2-24
Sample Inflow, I put wrong date in the phone, my mistake, this is the first quarter sample.

4-20-24
Complete DMR
4-21-24
Check ponds for Discharge samples
4-23-24
Pre discharge sample
 (a) Monthly Report
 (b) Motion to accept Water & Sewer report – Jeremy Jorgenson
 1. 2nd motion – Tom Winsky
 2. Vote 4 – 0 Motion carried and passed

V. OLD BUSINESS

- 1) Water Project Update
 - (a) Michael Novitzki from ISG Engineering provided information/update on water project
 - (b) Definition of the water project still needs to be done
 - (c) A Preliminary Engineering Report (PER) can be done after project is defined
 - (d) PER can cost between \$10k - \$60K depending on project size
 - (e) Grants are available to cover PER cost
 - (f) Grant money doesn't have to be spent all at once
 - (i) Typically, larger projects are done in phases
 - (ii) There is a time limit on how long you can hang on to the grant money
 - (g) Water Asset Plan is complete; schedule a public meeting for review
- 2) Permit request for Randy & Carol Swanson 204 Main St. SE
 - (a) Request for an 8' x 30' wall to go from the residence to the garage
 - (b) Drawing attached in Appendix A (at the end of the minutes)
 1. Motion made to grant the permit – Jeremy Jorgenson
 2. 2nd motion – Tom Winsky
- 3) The toilet in the women's room in the community center needs to be replaced
 - (a) Cracks, leaks, and replacement of tank parts leading to replacement
 - (b) Mayor to buy a new toilet
 1. Motion made to purchase new toilet – Jeremy
 2. 2nd motion – Tom Winsky
- 4) Pay Bills
 1. Motion made – Dan Zeller
 2. 2nd motion – Jeremy Jorgenson

VI. NEW BUSINESS

Action Items

1. Animal Ordinance – Dan Zeller
2. Noise Ordinance – Eric Milburn
3. Hazardous Excavation – Roger Nelson
4. Water Project – Roger Nelson
5. Discussion with clean up ordinance violators – Eric Milburn and Roger Nelson
6. Send certified letter for late fees on water bill for 115 Celeste Ave. SW –
Jennie Winsky
7. DUNS conversion to SAM.gov – Eric Milburn

VII. OTHER ITEMS

Meeting with Barbara Burkland from Rates and ISG Engineering to go over water project – Monday, 4/22/24 @ 2PM at the Community Center

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

- 1) Next meeting will be on Tuesday, June 11, 2024 at 7PM at the Community Center
- 2) Motion made to adjourn previous month's meeting – Dan Zeller
 - a. 2nd motion – Tom Winsky
 - b. Vote 4 - 0 motion carried and passed

Minutes submitted by: Eric Milburn

Print Name: Eric Milburn

X. Appendix A

Sergeant Randy + Carol Swanson
204 Main St. S.E.
Sargeant, MN 55993

1/4" = 10'

Mower Co. 1

