

COUNCIL MEETING MINUTES FOR City of Sargeant

I. MEETING DETAILS

Mayor: Roger Nelson
Clerk : Vacant

Date: 11/12/24
Time: 7:00 PM

Location: Sargeant Community Center
Street Address: 105 Chestnut Ave
City: Sargeant
State: MN Zip: 55973

II. ATTENDANCE

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky*	<input checked="" type="checkbox"/>
Council Member	Dan Zeller	<input checked="" type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input checked="" type="checkbox"/>
City Clerk		<input type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		1

Tom was late in getting to the meeting

III. CALL TO ORDER

- 1) Pledge of Allegiance

IV. Reports

- 1) Treasurer Report
 - (a) Monthly report signed
 - (b) Motion to accept Treasurer report – Dan Zeller
2nd motion – Jeremy Jorgenson
Vote 3 - 0 Motion carried and passed

- 2) Water and sewer Report

Please see Appendix A

V. OLD BUSINESS

1. ISG working on mapping utilities in town.
 - There are some discrepancies between water asset report and actual assets

- ISG to follow up with Brandon to finalize locations
- Repair of the existing water tank might be the best option

2. Discuss needs for water system.

- Sewer system needs to be examined via camera
- This is a requirement every 3 – 5 years for insurance
- Reviewed water and sewer income vs. costs for the past 4 years to determine feasibility of billing
- Well maintenance needs to be done every 10 years
- Well inside the pumphouse hasn't had maintenance in 15+ years
- Well outside the pumphouse hasn't had maintenance on 10+ years
- Estimated cost is around \$10,000

3. ISG working on grant to remove ash trees from City.

- Roger to provide a map to ISG for location of Ash trees to be removed
- MNDNR scheduled to release grants mid-October

4. City ordinance on noise and chickens.

- City attorney emailed a reply to proposed changes
- Penalties were added to the amendment
- Roger will contact the city attorney to finalize the final version of the animal ordinance
- Roger will review the noise ordinance
- Aiming to have finalized copies of both ordinances to vote on at November meeting

5. Open City Clerk position

- SE MN Sub-district of League of MN Cities sent an email looking for candidates
- Roger to review the LMC Handbook to review the official hiring process

6. Mower County Cannabis ordinance

- Ordinance pertains to the commercial business of growing/processing cannabis
- The county hopes to have the ordinance adopted in November
- The city can use the county ordinance or create our own
- Review of the county ordinance is needed

7. Pay bills.

- No bills were available for payment

8. Turn over keys.

Keys to Eric Milburn

9. Next meeting will be Tuesday, November 12, 2024, at 7:00 pm at the Community Center.

Motion made to adjourn meeting: Jeremy Jorgenson

2nd motion: Dan Zeller

Motion carried: 3 - 0

PUBLIC COMMENT

VI. NEW BUSINESS

1. ISG working on mapping utilities in town.
 - ISG would prefer if the city can mark utilities to make an updated map for the city
 - Brandon suggested having citizens help mark utilities on their property
 - Suggestion was made to possibly divide the city in half or quadrants and mark utilities
2. Discuss needs for water system.
 - Roger met w/ a contractor and ISG Engineering to investigate repairing the current water tank
 - Contractor stated that the pumphouse roof would need to be removed to do the repair work
 - Contractor estimated that it would be 100s of thousands of dollars to do
 - Continue to look for viable solutions for the water tank
 - Brandon did bring up a couple items for repair projects for 2025 (please see Appendix A)
 - Bustad could probably make the requested repairs in less than a day
3. ISG working on grant to remove ash trees from City.
 - ISG stated that the city was approved for ash tree removal grant
 - ISG stated that they need the city's official approval to move forward on the grant
 - Roger to follow up with ISG to figure out next steps
4. City ordinances on noise and animals.
 - The city attorney is tied up with election resulting and couldn't review ordinances
 - Roger to edit and print copies of the ordinances for review
5. City clerk position
 - SE MN chapter of League of MN Cities suggested advertising on Facebook and Craig's List
 - City could also use a fee-based service to fill the part time position
6. Mower County holding hearings about cannabis sales ordinance.
 - It would be cheaper and quicker to adopt the county's ordinance as ours too
 - The city would issue a new ordinance and reference the county ordinance
7. A company from Oklahoma wants to buy property north of Nutrien Ag.
 - Only real estate interests
 - Nature of interested business isn't known
 - City doesn't have water and sewer currently running to the property – farmland
 - A real estate form has been submitted to a few real estate agencies that have inquired about it
8. Special meeting to audit Sergeant election results.
 - New state law requires ballots to be canvassed within 10 days of election
 - Deadline would be Friday, 11/15
 - The ballots will be available on Thursday, 11/14
 - Meeting to be held at the community center at 7PM, 11/14
9. Pay bills.
10. Turn over keys.
 - Dan Zeller took the keys until the next meeting
11. Next meeting December 10, 2024.
12. Adjourn.

Motion made to adjourn meeting: Jeremy Jorgenson
2nd motion: Dan Zeller
Motion carried: 4 - 0

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

Next meeting will be on Tuesday, December 10, 2024 at 7 PM at the Community Center

Minutes submitted by: Eric Milburn